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THE GRAMON SCHOOL • GLENVIEW ACADEMY • NEW BEGINNINGS

Dear Parents/Guardians,

I hope this memo finds you all well!

The health and well-being of our students and their families of the Gramon Family of Schools community is a top priority. Although we are not together at school, everyone is still in our thoughts as we continue to manage the COVID-19, Coronavirus outbreak.

To keep safe and healthy during this time, please remember to:

- Wash your hands frequently with warm, soapy water for at least 20 seconds.
- Avoid close contact.
- Cover your mouth with tissues whenever you sneeze, and discard used tissues in the trash.
- Wash your hands immediately after discarding used tissues.
- Avoid people who are sick.
- Clean frequently touched surfaces.

If you are sick, please follow the guidelines below from the CDC – Centers for Disease Control and Prevention. <https://www.cdc.gov/coronavirus/2019-ncov/index.html>

- Stay home except to get medical care.
- Stay home: People who are mildly ill with COVID-19 are able to recover at home. Do not leave, except to get medical care. Do not visit public areas.
- Stay in touch with your doctor. Call before you get medical care. Be sure to get care if you feel worse or you think it is an emergency.
- Avoid public transportation: Avoid using public transportation, ride-sharing, or taxis.

If you have any questions please feel free to reach out to me at cgalvez@gramon.org, or by calling our “hotline” number at 862-227-0498. While the Gramon Family of Schools business office is closed, we continue to work remotely and will return all phone calls and emails the same day.

I hope everyone remains in good health!

Best regards,

Candace Galvez

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Executive Director