



CONTINUITY OF INSTRUCTION:

- Butler has worked to establish a 1:1 environment over the past two years, with devices for all students in grades 3 through 12;
- We are a G-Suite district, and all teachers have established Google Classrooms which they have maintained throughout the year. We will utilize these to create asynchronous environments for instruction to continue;
- We have utilized screencasting through Google Chrome and Screencastify. We will utilize this to create short casts of lessons for each day within each subject in order to continue with standards-based lessons to continue to keep pace with our curricula;
- We will utilize choice-boards in order to create differentiated opportunities for all students, keeping in mind that there is a select population in the Butler School District who do not have access to WiFi/internet at home, and the public library or other spot within our town may also be closed if the schools do. Examples of Choice Boards can be found at <https://docs.google.com/presentation/d/1baupil62BQ3cTcscZFK1YdZySFshdL3MQXOZQchFrsE/edit?usp=sharing>
- These boards will provide choice for our students and can be sent to parents in a variety of ways;
 - Choice boards will make use of the following:
 - albertIO
 - Khan Academy
 - Readers' and Writers' Workshop student journals
 - Differentiated F&P novels
 - Everyday Math worksheets
 - Genius Hour
 - Achieve the Core
 - Code.org
 - DBQ Project
 - PBLs through G-Suite
 - FlipGrid
 - G-Suite Tools (Forms, Presentations, etc.)
 - NJSLA Test Prep ([Released Items](#))
- K-8 Grade levels will work together to create differentiated opportunities for learning as outlined herein, with different staff taking the lead for content. 9-12 teachers will work within departments to create learning opportunities. AP Teachers will utilize albertIO for

continued preparation for the upcoming College Board exams. Related Arts teachers will work to build units of choice within their areas of specialty - Art, PE/Health, Music, etc. Instructional Supervisors and building principals will help with the coordination of these lessons, and they will monitor their completion;

- Students will be assessed on completion of Choice Board Activities. Teachers will grade as they are submitted via email or through online tools in Classroom, whenever possible. For students without internet access, products will be submitted upon return and graded as soon as possible to provide students with timely feedback for continued growth.

SPECIAL NEEDS STUDENTS:

CST General Information:

- *Annual Reviews:* CST will continue to work on documents collaboratively, with input from stakeholders. To ensure compliance with parents being an active member of the IEP team, we will be respectfully requesting that parents waive, in writing, that an annual review be held at least every 365 days. Annual reviews will be rescheduled in a timely manner following the reopening of school.
- *Evaluations in Progress:* Not completed until the children are face to face with evaluators. Staff will finish reports of evaluated students and send electronically to parents prior to the due date. Request in writing to delay meeting for eligibility.
- *Referrals:* District will continue to take CST referrals via signed letter over email. If a parent makes an initial referral through email while the district is closed the team will, decide "Evaluations Not Warranted," note on the form under "Relevant Information" or "Options Considered" that CST will reconsider the referral once school is back in session. Case Manager has the responsibility to connect with parents when school is back in regular session to hold new meeting.
- *Progress Reports:* Teachers and case managers will complete as we do now (electronically). Teachers fill in indicators with information from virtual setting and classroom setting.

Students Placed Out of District

- If the OOD school is open, we will continue transportation to the school.
- Each case manager will serve as the family contact should they decide to close.
- Families will be reminded to alert the case manager should the family elect not to send the child to school.

Preschool Program (Half Day)

- Specialized instruction or skill/content maintenance to include accommodations and modifications within Google Classroom.
- Students can use ABC Mouse for individualized learning programs.

Preschool/MD (Full Day Program)

- Teacher and BCBA will work to develop home skill programs for students
- Programs will be sent home to parents and staff will be available to monitor

Elementary/Middle/High School ICR, ICS, MD, Resource:

- Co-teaching pairs will work together to design specialized instruction or skill/content maintenance to include accommodations and modifications within Google Classroom.
- Co-teaching pairs will there is an assessment method as a way to track student progress and develop accurate reporting for student goals.
- Suggested Elementary Programs - Raz Kids, Spell City, Go Noodle Videos, Reading A-Z
- Google Slides lessons where students 'comment' their responses
- Khan Academy review videos
- NJSLA test prep
- Flipgrid
- For students with functional programs - video modeling of daily living skills and life skills.

Related Services:

- Speech - Missed sessions will be made up once school reopens and, if needed, services will continue during our ESY program.
- OT - Missed sessions will be made up once school reopens and, if needed, services will continue during our ESY program.
- PT - Missed sessions will be made up once school reopens and, if needed, services will continue during our ESY program.
- ABA Time - Missed sessions will be made up once school reopens and, if needed, services will continue during our ESY program.
- Case Managers will track missed sessions to ensure accuracy of owed session time.
- Teacher of the Deaf Services will be available on a consult basis.
- Paraprofessionals/Aides - will complete PD during the times they are out.
- Home therapies will continue without interruption pending communication with families. Any missed due to our provider being unable to attend will be made up.

FREE AND REDUCED MEAL SERVICES:

- Mascio's will prepare boxed lunches for students on free and reduced. Families can pick them up between 10am and 12pm

CONTINUITY OF COUNSELING SERVICES:

- As a need basis for crisis will have SAC counselors work through emergencies and risk assessment and refer to outside counseling agencies/hospitals
- Counseling being conducted as part of an IEP will be handled on a case by case basis. Case Managers will reach out to families to determine if they would like counseling to

continue or wait until school reopens. Counseling will take place over the phone. Any missed hours will be rescheduled.

TEACHER PREPARATION

- Teachers have had PD on these items over the course of the past two years;
- We are working to create guides for all staff to have on hand to assist them during times of closures;
- We utilized faculty meeting/PLC time on Monday, March 9, 2020 to begin to work with our staff in preparation;
- We will be using half of our upcoming in-service day on March 16th for finalized plans in the instance that we need to close for any reason.
- Administration will work with staff during any closures to assist with needs and answer questions

EXPERIENTIAL LEARNING EXPERIENCES:

- Butler will postpone all field trips starting March 16, 2020 until further notice
- We will begin to look at athletic and co-curricular events meeting with the NJIC to coordinate and plan

“SCHOOL” DAY DURING CLOSURES:

- All staff will be available via email and Google Classroom from 8:30am through 1:30pm on school closure days, albeit within an asynchronous environment for students;