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THE GRAMON SCHOOL • GLENVIEW ACADEMY • NEW BEGINNINGS

March 16, 2020

Dear Parents/Guardians,

I hope this letter finds you all in good health! We continue to work diligently to keep our schools clean and sanitized during the Coronavirus outbreak. As of today, we do not have any cases of reported Coronavirus within our school community.

Today, I joined in a conference call with Governor Murphy's office and the New Jersey Department of Education. Governor Murphy announced the closure of all school districts throughout New Jersey until further notice. At this time, since there is no end date projected for the school closures, we need to be prepared with additional lesson plans for our students as well as to distribute additional meals to those students who are eligible for free and reduced lunch.

We have revised our plan based on updated information to include:

- Additional instructional materials for students will be updated on the teacher classroom webpage through April 9, 2020.
- If you have any questions regarding your child's instructional materials or questions with the To Go Packets please email the teacher directly.
- Parent hotline number beginning March 18, 2020, for parents/guardians to leave a message regarding their student. All phone calls will be returned within 24 hours.
- Meal's for eligible students will be ordered and delivered no later than Monday, March 30, 2020.

As shared on Friday, March 13, 2020, detailed instructions for accessing teacher websites and instructions on how to access our video conferencing Smart Meeting can also be found on the Gramon Family of Schools website, www.gramonfamily.org.

I will continue to provide updated information as received as well as through our alert system (Blackboard).

During our Remote Learning period, I will continue to communicate with the school community regarding any updates received as well as through our alert system (Blackboard).

Thank you again for your cooperation and continued partnership.

Best regards,

Candace Galvez
Executive Director